

Annual Procurement Activity Plan 2021-22 Seymour Health is looking to develop long term partnerships with suppliers that are adaptable and innovative, who take accountability, and who can help deliver real and lasting value.

To effectively and efficiently procure goods and services across the organisation to obtain the best value for money and economies of scale, Seymour Health's procurement activity plan is aligned to its priorities and strategies.

When sourcing goods and services from the market, Seymour Health is committed to open, fair, and transparent sourcing processes.

This annual Procurement Activity Plan provides a summary of the major procurement activities in the non-salary area of organisational expenditure and provides potential suppliers advance knowledge of the likely procurements in this financial year.

The annual Procurement Activity Plan will be reviewed and updated as required, based on the best information available at the time of publication.

Category	Description	Contact Person	Estimated Quarter
Capital Projects	Theatre Redevelopment	Capital Works Project Manager	2021-22 Q3
Capital Projects	Carpark upgrade	Facilities Manager	2021-22 Q2/3
Capital Projects	Mechanical ventilation upgrade	Capital Works Project Manager	2021-22 Q3
Capital Projects	Solar Panels	Capital Works Project Manager	2021-22 Q2
Medical Equipment	Theatre equipment	Theatre Manager	2021-22 Q3/4
Non-clinical support services	Workcover Agent: insurance, claims management & training	Manager People & Culture	2021-22 Q2/3
Non-Clinical Support Services & Supplies	Printers/Photocopier lease	Contracts & Procurement Co-ordinator	2021-22 Q1/2
Non-Clinical Support Services & Supplies	Audio-visual equipment/monitor	Contracts & Procurement Co-ordinator	2021-22 Q2
Non-clinical support services	Safety Data Sheet Electronic Database	Manager People & Culture	2021-22 Q2/3

2021/22 DISCLAIMER: All planned procurement activities are subject to revision or cancellation. The information in this annual Procurement Activity Plan is provided for planning purposes only and it does not present a solicitation or constitute a request for proposal, nor is it a commitment by Seymour Health to purchase the described goods or services. There is no obligation to respond to or return any unsolicited bids received.